



SKHS Building  
 28 Division Street  
 Queen's University  
 Kingston, Ontario, Canada K7L 3N6  
 www.skhs.queensu.ca

**School of Kinesiology and Health Studies  
 Graduate Independent Study Form  
 KHS 895 and KHS 897/3.0 credit units**

**Description:** Independent Study courses are intended to provide students with an opportunity to earn course credits while conducting a self-directed study under the supervision of their faculty supervisor or another faculty advisor in the School or University. Independent Study courses also provide students with an opportunity to undertake studies of significance to their educational objectives, where otherwise unavailable through scheduled curriculum. The study topic typically falls within the student's thesis research area and/or the faculty advisor's area of expertise. The timeline and format of the study are to be determined by the student and the advisor at the beginning of the term. The work of a study should be comparable to a graduate-level course, and it is worth 3.0 credit units. Independent Studies can be conducted during the Fall, Winter, and Summer terms. If a student wishes to conduct two Independent Studies during a term, they will be registered in KHS 895 and KHS 897.

**Process:**

1. The student, in agreement with the faculty advisor, is to complete and sign this form *prior* to requesting registration in KHS 895 or KHS 897.
2. The student is to submit their completed form to the SKHS Graduate Assistant at [skhs.grad@queensu.ca](mailto:skhs.grad@queensu.ca). Upon receipt of the form, the Graduate Assistant will register the student for the course.
3. Upon the completion of the Independent Study, the faculty advisor is to provide the Graduate Assistant with a letter grade for the student's work. The Graduate Assistant will submit this grade to PeopleSoft.
4. Should the Independent Study timeline extend beyond one term, the faculty advisor is to notify the Graduate Assistant of this by term-end. The faculty advisor is to provide a final grade (according to Step 3) when the Independent Study work is complete. *Please note, though it is routine for SKHS graduate students to complete the work for their Independent Study over multiple terms, they will only be credited with 3.0 units.*

-----  
 Student Name: \_\_\_\_\_  
 Faculty Course Advisor: \_\_\_\_\_  
 Term of study: \_\_\_\_\_

General Purpose for Study:

**STUDENT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
**FACULTY SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_